



Legal Advice Request Form for All Federal Public Sector Employees

General Information

Under the *Public Servants Disclosure Protection Act* (the Act), you may be eligible to receive funding for legal advice. The Office of the Auditor General of Canada (OAG) may grant access to funding for advice when a federal public servant makes, or contemplates making, a disclosure of alleged wrongdoing concerning the Office of the Public Sector Integrity Commissioner of Canada (PSIC) in accordance with section 14 of the Act. Such a request may be granted under the following terms:

- You may be eligible to receive funding for legal advice if you are involved in a disclosure of wrongdoing, whether you are a discloser, a person under investigation or even a witness.
- You may also be eligible to receive funding for legal advice if you are considering making a disclosure of wrongdoing.
- You can obtain legal advice from the lawyer of your choice.
- The maximum amount to be paid for legal advice of \$1,500, or up to \$3,000, under exceptional circumstances.
- In determining the amount to be paid for legal advice, the public interest and the degree to which you may be adversely affected will be taken into account.
- You must not have access to free legal advice by other means.
- If you are considering making a disclosure of wrongdoing, but have not already done so, access to legal advice may be provided only if the subject of your disclosure likely constitutes wrongdoing and is likely to lead to an investigation under the Act.
- If your request for access to legal advice is approved, our Office will **not reimburse you** directly; we will only **pay your lawyer directly**, to the maximum approved, on presentation of an invoice (instructions will be provided to you and your lawyer accordingly).

Part I—Contact Information

Name: _____ Email: _____

Phone number: _____ Job title: _____

Are you a [public servant](#) (as per subsection 2(1) of the PSDPA) : Yes No

Current employer: _____ Current Branch or Unit: _____

Address where you would like to be contacted (does not have to be your work address):

Apt. No., P.O. Box and RR No.: _____ Street: _____ City: _____

Province: _____ Postal Code: _____

Official language of choice for correspondence: English French

Part II—Reasons for Requesting Access to Legal Advice

1. Does your disclosure of wrongdoing concern the Office of the Public Sector Integrity Commissioner? Yes No

2. Amount requested up to \$1,500 up to \$3,000 in exceptional circumstances

Describe the circumstances and reasons for your request, including any exceptional circumstances that you believe should be considered:

Part III—Legal Advice from Other Source(s)

3. Are you a member of a union or professional association? Yes No

If **yes**, name of union or association:

If you answered **yes**, have you requested access to legal advice from your union or professional association about this matter?

Yes No

If **yes**, what was the response?

Granted Denied

4. Have you requested access to legal advice from your employer about this matter?

Yes No

If **yes**, what was the response?

Granted Denied

5. If you made a request to your union/association or employer that was granted or denied, please provide **details of the response received**, including relevant **dates and names** of officials. If you did not contact your union/association or employer, tell us **why** you did not do so.

Part IV—Declaration

I declare that all the information provided is true and accurate to the best of my knowledge.

Signature

Date

Note: By submitting the Disclosure Form, you are authorizing the Office of the Auditor General of Canada to collect your personal information.

This information is being collected solely for purposes related to the application of the *Public Servants Disclosure Protection Act*. Accordingly, a representative from the Office of the Auditor General of Canada may contact you for further information.

This information is held under Personal Information Bank PSU 906 and you have a right to access to information in accordance with the *Privacy Act*.

Submit completed forms by mail:

Office of the Auditor General of Canada (Group 64)
240 Sparks Street
Ottawa, Ontario K1A 0G6

Contact Us :

Telephone: 613 952 0213 (2201)
1-888-761-5953

The Office of the Auditor General of Canada does not accept does not accept legal advice requests via email due to security and privacy concerns. The majority of communication between the Office and you will be undertaken via regular mail correspondence or by telephone. However, for increased convenience, correspondence regarding basic status update of files or setting up interviews may be sent by email.